

**M. G. Parker Memorial Library  
Board of Library Trustees  
Meeting Minutes  
December 10, 2014**

The meeting was called to order at 4:30 pm by Chairwoman Clee Ace.

**In Attendance:** Chairwoman Clee Ace, James Nolan, John Dyer, Eric Jackson, Linda Trouville, and Director Nanci Milone Hill.

**Community Input-** There was no community input.

**Review of the minutes** A motion to accept the minutes was made by John Dyer and seconded by James Nolan - unanimously approved.

**Review of Bills and Payroll-** Bills from the weeks of 11/13/14 to 12/4/14 and Payroll from the weeks of 11/8/14 to 12/6/14 were reviewed. A motion to accept was made by John Dyer and seconded by Eric Jackson - unanimously approved

**Budget and Financial Report** - Addendum Attached . James Nolan made a motion to approve Key Span funds to pay for a technology specialist to evaluate and make recommendations for 5-year improvements to the library's technology infrastructure. Eric Jackson seconded - unanimously approved.

**Performance Overview-** Addendum Attached.

**Directors Report** - Addendum Attached.

Library closings - A motion to accept the 2015 Library Closing schedule was made by John Dyer and seconded by James Nolan - unanimously approved.

A discussion regarding the pending pretrial conference for the suspects who stole over \$450.00 worth of Parker Library DVDs ensued. Diane Annunziato may have to attend this conference as a witness. The trustees suggested that request reimbursement from the court for her time and travel expenses.

Nanci has applied for a Library Services and Technology grant with Chelmsford Library professional development Reader Advisory training for both staffs.

John Dyer made a motion to submit the capital budget prepared by the director. It was seconded by Linda Trouville – unanimously approved.

**Unfinished Business –**

Arbitration – Pending staff arbitration date will be in either February or March. The Director will need to attend.

Review and Explanation of the Municipal Appropriation Requirement for state aid.

**Continuing Business-**

**New Business-** Discussion regarding a proposed Overnight YA Gaming Club. Eric Jackson is looking for approval of the program. A motion was made by John Dyer motion to approve YA Overnight events, and seconded by Linda Trouville - unanimously approved.

**Suggestions for Next Meeting –**

Hearing no objections the Chair Cleo Ace Adjourned the meeting at 5:31pm

Minutes Approved by:

\_\_\_\_\_  
Cleo Ace, Chairwoman

\_\_\_\_\_  
Linda Trouville, Trustee

\_\_\_\_\_  
John Dyer, Trustee

\_\_\_\_\_  
James Nolan, Trustee

\_\_\_\_\_  
Eric Jackson, Trustee